

College Level Examination Program (CLEP)

The College-Level Examination Program (CLEP), . . .

Is a national program of credit-by-examination that offers the opportunity to obtain credit for college-level achievement based on your present knowledge. CLEP offers two types of computer-based 90-minute multiple-choice examinations: General Examinations and Subject Examinations. The University of North Dakota allows credit for CLEP Subject Examinations. UND does not allow credit for CLEP General Examinations.

CLEP Subject Examinations, . . .

The University of North Dakota offers you the opportunity to submit the results of specific CLEP computer-based Subject Examinations for credit. Credit gained by passing appropriate CLEP Subject Examinations may be applied to general education requirements, specific course requirements, or used as elective credits. The University of North Dakota will award CLEP Subject Examination credit only to students matriculated at the University of North Dakota. The minimum scores needed to receive credit at UND is 50.

It is recommended that you consider carefully how credit earned through CLEP will meet your educational needs. Some graduate, medical, and law schools, for example, may have restrictions on CLEP credits accepted. The CLEP Subject Examinations currently accepted at UND for credit are listed on the back. UND follows the American Council on Education (ACE) recommendations for determining the minimum scores and amount of CLEP credits granted in each subject.

Eligibility Requirements, . . .

- A CLEP Subject Examination may not be taken to establish credit for a course when a student has earned credit in a higher level sequential course.
- Regarding CLEP Subject Examinations which offer a maximum of six to eight credits, a student with previously earned credit in one semester of a two-semester sequence must petition for exception to the CLEP policy prior to taking the CLEP Subject Examination for the balance of the credit.
- A CLEP Subject Examination may be repeated no sooner than six months after the date of the last testing. Students must submit a petition to the UND CLEP Committee when requesting permission to repeat a subject examination.
- If a student is enrolled in a class and drops it after the last day to add, then a CLEP exam may not be taken in that subject until 6 months after the end of that semester.
- A CLEP Subject Examination may not be used to establish credit in a subject that the student has previously failed.
- The last 30 hours toward a bachelor's degree must be earned as institutional credit at the University of North Dakota. Since CLEP credit is considered equivalent to credit earned at another institution, a student wishing to have CLEP credit included within the last 30 hours must have appropriate petitions approved by the CLEP Committee and the Dean of the college from which the student is receiving a degree.

Testing Center, . . .

The University of North Dakota Counseling Center is a national testing center for computer-based CLEP. As a national testing center, the UND Counseling Center will test those wishing to take CLEP General or Subject Examinations. It is not necessary to be enrolled at UND to test at UND.

You may register to take a computer-based CLEP examination by calling Testing Services at (701) 777-4157, or toll-free at 1-800-CALL-UND, ext. 4157. Further information regarding CLEP may be obtained by contacting UND Testing Services. **UND'S TEST CENTER CODE NUMBER IS 6878.**

Costs, . . .

Costs are set by (and subject to change by) the College Board. The current fee is \$70 for each CLEP test, after 7/1/09 the cost will be \$72 for each CLEP test. CLEP requires that the student pay by using a credit card the day of testing. Each examinee will enter a credit card number into the computer before a test is administered. **An additional** Test Center service fee of \$15 for each CLEP test is also required. This fee should be paid with a check or money order payable to the University of North Dakota.

Exceptions, . . .

Exceptions to policies stated in this Fact Sheet will be considered by petition to the UND Office of Admissions for review by the UND CLEP Committee. Petitions may be picked up at the Testing Center (McCannel Hall, Room 200).

Information continued on opposite side, . . .

CLEP continued . . .

Test Schedule . . .

Tests are available to examinees only by appointment with UND Testing Services. Walk-in testing is not available. You may schedule an appointment by calling (701) 777-4157 or 1-800-CALL-UND (ext. 4157). Tests will normally be administered Monday through Friday, 9:00 a.m. to 2:30 p.m. Each test is 90 minutes in length with an additional 30 minutes of pre-test identification information and computer-based instructions. The entire test is computerized.

Disability-Related Questions . . .

Disability-related accommodations must be requested through CLEP. Approval will be based on CLEP policies and with the permission of CLEP. Every effort will be made to comply with such requests as long as they are accompanied by appropriate documentation. Requests for accommodations are required to be made prior to your testing appointment.

CLEP General Examinations . . .

As a national testing center, the University of North Dakota Counseling Center offers the CLEP General Examinations to those taking exams for credit at **other** institutions. CLEP General Examinations are administered by computer and by appointment as well. **REMEMBER, UND DOES NOT ALLOW CREDIT FOR THE GENERAL EXAMINATIONS. UND ALLOWS CREDIT FOR CLEP SUBJECT EXAMINATIONS ONLY.**

Subject Examination	Equivalent UND Course
American Government	Pols 115 (3 cr)
American Literature	Engl Elective (6 cr)
Analyzing & Interpreting Literature	English 271 & 272 (6 cr)
Biology	Biol 150, 150L (4 cr)
Business Law (Introductory)	Acct 315 (3 cr)
Calculus	Math 146 (3 cr)
Chemistry	Chem 121, 121L (4 cr)
College Algebra	Math 103 (3 cr)
College Composition, Freshman	English 110 (3 cr)
Education Psychology (Intro to)	Psyc 213 (3 cr)
English Literature	Engl Elective (6 cr)
Financial Accounting	Acct 200 (3 cr)
History of the United States I	Hist 103 (3 cr)
History of the United States II	Hist 104 (3 cr)
Human Growth and Development	Psyc 250 (4 cr)
Info Systems & Comp Application Languages (French, German, Spanish)	Comp Science Elective (2 cr) Fren, Germ, Span (4 - 8 cr)
Macroeconomics (Principles of)	Econ 202 (3 cr)
Management (Principles of)	Mgmt 300 (3cr)
Marketing (Principles of)	Mrkt Elective (3 cr)
Microeconomics (Principles of)	Econ 201 (3 cr)
Pre-Calculus	Math 107 (4 cr)
Psychology (Introductory)	Psyc 111 (3 cr)
Sociology (Introductory)	Soc 110 (3 cr)
Western Civilization I	Hist 101 (3 cr)
Western Civilization II	Hist 102 (3 cr)

The minimum standard score is 50 for the subject examinations listed above. The number of credits awarded is in parentheses following the course title.

For more information . . .

For more information regarding CLEP testing, contact:

UND Counseling Center
Testing Services
McCannel Hall Room 200
2891 2nd Ave. N. Stop 9042
Grand Forks ND 58202-9042
(701) 777-4157
(701) 777-2127 (main office)
FAX: (701) 777-5509

<http://www.und.edu/dept/counsel/testing-home.htm>

For general enrollment information, contact:

UND Enrollment Services
Carnegie Building Room 100
250 Centennial Drive Stop 8135
Grand Forks ND 58202-8135
(701) 777-4463
TTY (701) 777-3367
1-800-CALL-UND, ask for ext. 4463
<http://go.und.edu>
enrollmentservices@mail.und.nodak.edu